

QUEENSBRIDGE PRIMARY SCHOOL



NURSERY ADMISSIONS POLICY

Approved: October 2025
Review: October 2026

Queensbridge Nursery Admissions Policy

Introduction

Queensbridge Primary School is responsible for admissions into nursery.

The school will admit all children with an Education Health and Care Plan, in whose statement the school is named.

The criteria for admission to Queensbridge Primary School Nursery for 2025/26 is as follows.

Applications will be considered firstly, for pupils who are eligible to start in September. If there are any additional places available, these places will be offered to pupils as they turn 3.

If the school is over-subscribed the following criteria will be applied to all applications in priority order.

1. **Children in Public Care** (Looked After Children)
2. **“Vulnerable”** children whose application for the preferred school is supported by the Assistant Director for Social Care. “Vulnerable” children include
 - a. Children for whom there is a current child protection plan or has had a plan within the previous 12 month period.
 - b. Children who have had a period in care within 2 years of the admission application and are still receiving social care services
 - c. Children who are considered to be at significant risk of becoming looked after
 - d. Children who are living in temporary accommodation due to fleeing violence and the area for rehousing has been identified
3. Children who will have older **siblings** in years Reception to Year 6 at Queensbridge school at the time of application and date of admission. Sibling includes full, step, half, foster and adopted brothers and sisters living at the same address.
4. **Proximity** (where you live) to school measured as the shortest walking distance to Queensbridge school minus the shortest walking distance to the nearest / next nearest school.

The nearest / next nearest school will include all community, voluntary-controlled, foundation and academy schools whether in the Bolton borough or not.

 - In the event of a tie-break situation priority will be given to the child who has the longer journey to the nearest / next nearest school.

- The shortest walking route will be that determined by the school using public rights of way recognised within the measuring system only. This will be measured using Routefinder, a computerised mapping system which uses the ordnance survey integrated network which measures from the point on the highway nearest to the centre of the home property and the designated main entrance to the school.
In the event of a tie-break within a block of flats, those living furthest from the communal entrance will be given priority.
- Where a single place remains at a school and the application being considered is for twins (etc.) the school will allocate places to all those children.

Application procedure

Applications must be made in writing and forms are available from school. A copy of birth certificate or passport should be provided with the application. Applications for nursery admissions for the academic year 2026/27 must be made by the end of Spring Term 2026.

Parents/ carers will be informed of places at the start of Summer Term.
This policy will be reviewed annually or sooner if National / LA Legislation or Guidance is changed.

Headteacher_____ Date_____

Chair of Governors_____ Date _____